

# MEMORANDUM

**Date:** July 10, 2024  
**To:** Town of Wise Board of Zoning Appeals  
**From:** Reagan Walsh – Town Planner  
**RE:** Board of Zoning Appeals Meeting – Tuesday July 16, 2024

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There will be a called meeting of the Board of Zoning Appeals on Tuesday, July 16, 2024 at 5:00 p.m. in the council chambers of the Wise Municipal Building. The purpose of the meeting is to conduct an organizational session and to provide opportunities for staff to update the board on current projects as well as an opportunity for board members to discuss any matters they wish to bring up.

Please let me know if you have any questions concerning anything on the agenda.

As always, if you are unable to attend this meeting or have any questions or concerns, please notify me as soon as possible. Email [rwalsh@townfowise.org](mailto:rwalsh@townfowise.org) or phone 328-6013 ext. 204. Thank you again for your continued support and efforts to improve the Town of Wise! I will see everyone on July 16<sup>th</sup>!

**Town of Wise Board of Zoning Appeals  
Meeting Agenda  
Tuesday, July 16, 2024  
6:00 PM – 501 West Main Street  
Wise, Virginia 24293**

**\*\*\*ORGANIZATIONAL SESSION\*\*\*  
(BZA Secretary Presiding)**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. NOMINATION AND ELECTION OF CHAIRMAN TO SERVE UNTIL 6/30/25**

**3.1. OATH OF OFFICE ADMINISTERED BY CHAIRMAN PRO-TEM**

*(Chairman Presiding)*

**4. NOMINATION AND ELECTION OF VICE-CHAIRMAN TO SERVE UNTIL 6/30/25**

**4.1. OATH OF OFFICE ADMINISTERED BY CHAIRMAN**

**5. ESTABLISH DATE, TIME, AND LOCATION OF REGULARLY SCHEDULED COMMISSION MEETINGS**

**\*\*\*REGULAR MEETING\*\*\***

**6. REVIEW AND APPROVAL OF MEETING MINUTES**

**6.1. JULY 27, 2023 – REGULAR MEETING**

**7. PUBLIC EXPRESSION**

**7.1.** This Board of Zoning Appeals welcomes your input and involvement in the business of your local government. At this time, you may address the Board on items not already on the agenda. It is the policy of the Board to refrain from taking final action on items not already on the agenda unless a public emergency exists. Only in this way can the Board and town staff devote the time necessary for thorough review of your request and effectively resolve the matter.

**8. MATTERS FROM THE BOARD**

**9. MATTERS FROM STAFF**

**10. ADJOURNMENT**

*THE TOWN OF WISE IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE, OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (276) 328-6013 FOR ASSISTANCE.*

*THE TOWN OF WISE IS AN EQUAL OPPORTUNITY EMPLOYER AND PROVIDER.*

**TOWN OF WISE BOARD OF ZONING APPEALS  
MINUTES OF MEETING: Thursday, July 27, 2023 5:30 P.M.  
COUNCIL CHAMBERS – WISE MUNICIPAL BUILDING  
501 WEST MAIN STREET – WISE, VA 24293**

**MINUTES**

**MEMBERS PRESENT:**

Gregory D. Widener  
Virginia Roberts  
Tommy Roberts

**MEMBERS ABSENT:**

Trisha Folds-Bennett  
Joseph Morton

**TOWN STAFF PRESENT:**

Laura C. Roberts, Town Manager  
Anna Maness, Secretary  
Leonard Rogers, Town Attorney

Reagan Walsh, Zoning Administrator

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**CALL TO ORDER:**

Chairman Widener called the meeting to order and asked Anna Maness, the BZA Secretary to call the roll. Trisha Folds-Bennett and Joseph Morton were absent. It was determined a quorum was present.

**REVIEW AND APPROVAL OF THE OCTOBER 24, 2022 MEETING MINUTES:**

Chairman Widener asked if there was a motion to approve the minutes for October 24, 2022. Virginia Roberts made the motion to approve the minutes as written with a second by Tommy Roberts. The motion carried 3-0.

**PUBLIC EXPRESSION:**

No one was present to give public expression. Chairman Widener dispensed with public expression.

**PUBLIC HEARING:**

Special Exception Use application submitted by Elda Faye Mullins to rebuild a nonconforming residential structure located at 744 Birchfield Road, in an R-B Medium Density Residence Zoning District, pursuant to Article 5, Section 6 of the Town of Wise Zoning Ordinance and Subdivision Regulations, adopted March 23, 1987, as amended to date. (The original house was destroyed during a severe storm causing a tree to fall upon the house.)

Greg Widener asked the Town Manager, Laura C. Roberts who was filling in for the Zoning Administrator Reagan Walsh to give the staff report.

After Ms. Roberts gave her report, Greg Widener asked if there were any questions. The Commission asked the question if the set back that had existed was from the front of the house or the front of the porch. Ms. Roberts informed the Commission that the setback was from the front of the house.

The Mullins family was present and they assured the Planning Commission that the house would be reconstructed exactly like the house that was originally in place.

Monday, October 24, 2022

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Being no further questions, Chairman Widener closed the public hearing and called for a motion. Virginia Roberts made the motion to approve the special exception use application submitted by Elda Faye Mullins to rebuild a nonconforming residential structure located at 744 Birchfield Road, in an R-B Medium Density Residence Zoning District, pursuant to Article 5, Section 6 of the Town of Wise Zoning Ordinance and Subdivision Regulations, adopted March 23, 1987, as amended to date with a second by Tommy Roberts. The motion carried 3-0.

**OTHER BUSINESS:**

There was no other business.

**ADJOURN**

With no further discussion, Chairman Widener called for a motion to adjourn. Virginia Roberts made a motion to adjourn with a second by Tommy Roberts. The motion carried 3-0.

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Chairman

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Secretary